

ARICKAREE SCHOOL DISTRICT R-2

Application for PRINCIPAL OF SCHOOLS

1. PERSONAL INFORMATION:

Name _____
Last First Middle

Home Address _____ Telephone () _____

City _____ State _____ Zip _____

Business Address _____ Telephone () _____

City _____ State _____ Zip _____

E-mail address where you can be contacted _____

In what language(s) are you fluent? _____

2. A completed application packet should consist of the following:

- Application form
- A letter of application stating reason for applying for the position
- A resume
- 3 Professional letters of recommendation
- Complete undergraduate and graduate transcripts (copies are acceptable)

3. PRESENT POSITION:

Please respond to each item. If you are not currently employed in a public school position, list your current position, not the most recent school position and provide as complete information as possible.

Are you currently under a contract of employment? Yes _____ No _____

Title _____ Since _____

Employing Institution _____ Telephone () _____

Address _____
Street City State Zip

Total pupils enrolled _____ Number of elementary schools _____

Number of classified staff _____ No. of Middle/Jr. High Schools _____

Number of certified staff _____ No. of High Schools _____

Present Salary \$ _____ Benefits and approx. values _____

Length of present contract _____ Expiration Date _____ Date Available _____

Reason for leaving most recent position _____

Name of immediate supervisor _____ Title _____

Phone-business (_____) _____ Phone-residence (_____) _____

What administrator certificates/licenses do you hold? _____

BACKGROUND CHECK:

In addition to the following information, a thorough background check will be conducted as required by state law.

a. Have you ever been convicted of a felony, pleaded *nolo contendere* or received probation for any offense involving moral turpitude? (Moral turpitude includes, but is not limited to such offenses as theft, attempted theft, murder, rape, embezzlement and indecency with a minor.) **Yes** _____ **No** _____

If yes, state here (A) the nature of the offense, (B) the date of conviction, (C) the name and address of the court, and (D) other pertinent details.

b. Have you ever been involuntarily terminated or asked to resign from the employment of another school district? **Yes** _____ **No** _____

If yes, please give the name of the district, the date and the reasons for the termination or request for resignation. _____

c. Have you ever reached a mutual decision with an employing school board to vacate a contract prior to its expiration? **Yes** _____ **No** _____

If yes, please explain: _____

d. Are you aware of any reason you would not be able to perform the duties required of the position for which you are making an application? **Yes** _____ **No** _____

If yes, please explain: _____

4. REQUIRED NARRATIVE ITEMS, RESUME AND REFERENCE LETTERS:

Please include a current resume and letters of reference which have been written within the past two (2) years.

Please submit a letter of interest in our district, including your philosophy as an educational leader and any information that would help us evaluate you as a candidate for this position.

On a separate attachment please include answers to the following questions:

1. Summarize your beliefs about rural communities, their values, the challenges of small school districts and why you choose to be a part of this environment.
2. How does a rural school district produce graduates who can compete successfully after high school? Outline the academic training, technology and extracurricular activities you think are necessary to meet this challenge.
3. Describe your approach to hiring and retaining high quality staff and offering an excellent staff development program.
4. Summarize your experience with: Colorado State Teacher evaluation system and constructive feedback to staff.

5. REFERENCES:

Please list contact information for three personal references (the individuals who wrote letters of reference for you.)

Name	Organization	Address	Telephone
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6. STATE REQUIREMENT AND INFORMATION:

Candidates must be able to perform the essential functions of the position. The board of education may require at its own expense a complete physical exam once a conditional offer of employment is made.

This application and all associated documents will remain confidential to the extent allowed by Colorado law.

Note: Colorado’s Public Records law allows applicants’ records to remain confidential, if requested in writing, until such time the applicant becomes a finalists for the position. An effort will be made to notify those applicants prior to designating “finalists” for the position. When an applicant becomes a finalist, all records will become available for public inspection with the exception of letters of reference or medical, psychological and sociological data.

Address communications to:

**Lisa Weigel, Superintendent
Arickaree School District R-2
12155 Co Rd NN
ANTON CO 80801**

A G R E E M E N T

I hereby certify that all statements made on this application are true, accurate and complete. Any misrepresentation or willful omissions of facts shall be sufficient cause for disqualification of the application or termination of employment. I hereby authorize the district or its agents to conduct work history and personal reference checks to verify statements on this application form and other materials provided as part of my application for this position.

(Signature)

(Date)

An Equal Opportunity Employer

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status or the presence of a non-job-related medical condition or disability.